

Meeting Minutes

[SCHOOL NAME]

Date: [February 11, 2019]

Time: [4:00 PM]

Location: [Hutchinson ES Media Center]

- I. Call to order:
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Shuanta Broadway	P
Parent/Guardian	Tanika Cole	A
Parent/Guardian	Dawn Felton	P
Parent/Guardian	Courtney Ogletree	A
Instructional Staff	Joni Johnston	P
Instructional Staff	Krystil Oliver	P
Instructional Staff	Kimberly Johnson	A/P (late)
Community Member	Catherine Jones	A
Community Member	Michael Hopkins	A
Swing Seat	Shereen Zimmerman	P
Student (High Schools)	N/A	

Quorum Established: [Yes]

III. Action Items

- a. **Approval of GO TEAM Agenda**
 - i. Motion – S. Zimmerman
 - ii. So Moved –J. Johnston
 - iii. Unanimous approval
- b. **Removal of GO TEAM Member C. Jones – Community Member**
 - i. Motion – K. Oliver
 - ii. So Moved – S. Zimmerman
 - iii. Unanimous approval

IV. Discussion Items

- a. **School Budget 'FY 20**
 - i. Viewing of school budget video to better understand the process
 - ii. Approval of Hutchinson ES budget must occur by 3/15/19
 - iii. A budget assessment must be completed prior to approval
- b. **GO TEAM Elections & Vacancies**

- i. Community Member vacancy must be filled
- ii. Four additional vacancies will occur 6/30/19

V. Information Items

- a. Principal's Report
 - 1. February 26, 2019 – staffing conference
 - 2. Projected enrollment for 2019-2020 is -7 students
 - 3. \$23,000 from Title I isn't guaranteed
 - 4. \$5,043,003 is the budget allocation for next year
 - 5. \$40,000 has been allocated for materials, web-based programs, textbooks

VI. Announcements/Next Steps

- i. Replacement Community Member C. Jones from the GO Team
- ii. Vote in a Family Engagement & Communication Committee Chair

VII. Adjournment

Motion made by: [J. Johnston]; So Moved by: [K. Oliver]

Members Approving: All

Members Opposing: None

Members Abstaining: None

Meeting Minutes

ADJOURNED AT [4:45 PM]

Minutes Taken By: [Joni Johnston/Shereen Zimmerman]

Position: [Secretary/Parent]

Date Approved: [Insert Date When Approved]